**GRANT CYCLE: FREQUENTLY ASKED QUESTIONS**

**WHO SHOULD CREATE THE ACCOUNT (VIA THE ONLINE GRANTS PORTAL) THAT SUBMITS THE LETTER OF INQUIRY?**

The LOI should be completed by the appropriate staff person of the non-profit organization not the P&G Alumni sponsor. This is usually the Executive Director or a Program Director (unless the P&G Alumni is both the staff person and the Alumni sponsor).

**WHO IS A P&G ALUM?**

To be considered a P&G Alum you must have received one (1) paycheck from P&G regardless of whether this paycheck was received related to employment through an internship or considered part-time or full-time employment. There is no requirement for how long you worked for P&G to submit a Letter of Inquiry. However, the P&G Alum must be actively and meaningfully involved with the charitable organization submitting the grant for more than one (1) year.

**CAN A P&G ALUMNUS BE A SPONSOR OF TWO OR MORE LETTERS OF INQUIRY?**

There is nothing that prohibits a P&G Alumni from sponsoring two submitted Letters of Inquiry. You need to make a strong case for both organizations and for your involvement as an Alum with each organization.

**WHAT TYPES OF CHARITABLE ORGANIZATIONS CAN APPLY?**

Qualifying 501(c)(3) organizations in the United States or equivalents internationally can submit a Letter of Inquiry. Given IRS rules and regulations, we can’t accept Letters of Inquiry from organizations in the U.S. designated as 501(c)(6) (e.g., business leagues, chambers of commerce, boards of trade, and similar organizations) nor 501(c)(4) (e.g., civic league, membership organizations, etc.).

**ARE RELIGIOUS OR CHRISTIAN BASED 501(c)(3) ORGANIZATIONS INCLUDED FOR CONSIDERATION?**

Religious organizations will be considered if the project or program is strongly aligned with our mission of economic empowerment, meets our eligibility requirements, and does not discriminate based on religious affiliation.